EMERGENCY OPERATIONS PLAN (EOP) STATEMENT OF INTENT:

Crisis Management is a central component of comprehensive School Safety. The most important consideration in both Crisis Management and Safe School efforts is the health, safety, and welfare of the students and staff.

Please contact the school or local law enforcement with any security issues or threats regarding your schools.

HOKES BLUFF ELEMENTARY SCHOOL
5375 Main Street
Hokes Bluff, AL 35903

256-492-5571 Phone
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Charles Gardner, Principal
Jenny Clough, Assistant Principal

Emergency Operations Plan
Etowah County School System

Etowah County Board of Education
3200 West Meighan Blvd
Gadsden, AL 35904
Phone: 256-549-7560
Fax: 256-549-7589
**Heightened Awareness**  
*Get your Attention*  
This means a potential MAY exist for an unusual situation and all parties should have heightened awareness to react as needed.
- Follow school's communication plan for information.
- Limit movement to and from your classroom.
- Be accountable for all students.
- Be on the lookout for unusual behavior both in and outside of the school.
- Check exterior doors to make sure they are secure.

**Secure Your Area of Responsibility**  
*Classroom/hallway/etc.*
Specific incident within your area of responsibility (medical, fire, theft, or other).
- Execute Alert methods.
- Secure all people within your immediate area (may require you to move to a more secure area).
- Lock or secure doors.
- Monitor/Use communication devices.
- Release by intercom or other personal contact.

**Lockdown**  
*Immediate Threat*
Recognition of danger; take immediate action using the safest and best options for survival.
- Execute Alert methods.
- Secure yourself and others by assessing and using available information to decide if you should: HIDE (Secure and/or Barricade), RUN (Intelligent Escape), or FIGHT (Defend and Protect).
- **HIDE:** (Secure and/or Barricade)
  - Lock doors; Lights off; Barricade entry; Quiet: Stay in Place.
- **RUN:** (Inform and Escape)
  - Evacuate to a safe location; remain with your group. Call 911 when safe. Follow HIDE protocol.
- **FIGHT:** (Defend and Protect)
  - As a matter of survival, engage the intruder with any means necessary.
  - Monitor/Use communication devices.
  - Release only by administration or law enforcement.

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**Secure Perimeter**  
*On Alert*
A potential threat or danger does exist within the community/neighborhood. All parties should be aware and react as needed.
- Execute Alert methods.
- Secure all people within the building.
- Local external doors.
- Cover windows.
- Stay in secure area until further notice from administration or law enforcement.
- Monitor/Use communication devices
- Leave unsecured areas such as fields, gym, playground or library to a secure area.
- Continue with instruction.
- Release via intercom.

Intruder drills will be practiced throughout the year. Follow verbal commands as given. This is a learning opportunity for all school staff and students.